

# Dr. Marilyn Manning & The Consulting Team



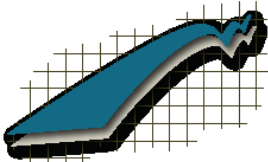
Dr. Marilyn Manning, CEO

*It is said that "managers manage programs" and "leaders lead people". What we learned from Dr. Manning is that they are not mutually exclusive. Dr. Manning has helped us incorporate the attributes of both disciplines, bringing out the best in our Board members and our staff.*

Timothy Neal, Board President  
Hope Hospice

## Partial Client List

Over 40 California Municipalities & Public Agencies  
Alameda County Library Foundation  
Catapult Communications  
General Electric  
Johnson & Johnson  
Lockheed  
Meeting Professionals International  
National Speakers Association  
PayPal  
Stanford University Hospital  
USGS



Facilitating Positive Change

## Facilitation and Meeting Management Skills

**Meetings, Bloody Meetings!** Was the last meeting you held the best use of everyone's time? Would the attendees rate it outstanding? Meetings consume lots of time, money, and energy.

This workshop is designed to help you enhance the effectiveness and productivity of your meetings by sharpening your facilitation skills. Learn how to handle many common challenges and difficult group dynamics.

### Participants will learn to:

- Assess needs, goals, and expectations
- Keep meetings focused with deliverables
- Work well with diversity
- Clarify roles and responsibilities
- Assure accountability
- Establish behavioral guidelines and protocol
- Use conflict and feedback constructively
- Create group commitment and alignment

*I have worked with The Consulting Team on a number of occasions and would highly recommend them for trainings and coaching. They do an excellent job of making an assessment of what you need and working with you to achieve bottom line results.*

Ron Ketelsen, HR Director, Power Integrations

**The Consulting Team, LLC**, was founded by international author, speaker, and certified management consultant **Dr. Marilyn Manning, Ph.D.** The Consulting Team is a consortium of recognized experts in communication, training, facilitation, coaching, leadership development, change, conflict mediation, strategic planning, and team building. For over 20 years The Consulting Team has helped their clients solve difficult organizational and people problems. Their success is evident in that 94% of their work is repeat business.